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CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: September 30, 2014

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts and purchase orders recommended by the Finance Department, Purchasing Division for the Regular Session of September 30, 2014. All items on this list are included on the City Council Agenda for September 30, 2014 to be referred to the appropriate Standing Committee for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following the contracts.

Attachment

cc:	Janice Winfrey	City Clerk
	Mark Lockridge	Auditor General
	Palencia Mobley	Mayor's Liaison
	Boysie Jackson	Purchasing Division
	Irvin Corley	Legislative Policy Division
	Marcell Todd	Legislative Policy Division

Statistics compiled for the list of Contracts and Purchases submitted for referral on September 30, 2014.

Department	No. of Contracts or Purchase Orders	Detroit-Based Business Bids	Change, Extension Increases, Renewals	Located in Detroit
City-Wide	1	0	0	1
General Services 1 Contract for procurement of Salt	3	0	0	1
Inform.Tech.Services	2	0	0	1
Plan. & Developmt.	1	0	0	1
Public Works 2 Contracts for procurement of Salt	6	0	0	4
Transportation	3	0	1 Purchase Increase	1
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Totals	16	0 Detroit-Based Business Bids	1 Purchase Increase	9

The Honorable City Council
Contracts and Purchase Orders, Statistics
Items Submitted for Referral September 30, 2014

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This list represents expenditures totaling \$ 17,172,160.71¹

Included in the total costs are the following:

City General Fund	\$ 10,188,002.69
Includes \$9,866,700 for ITS services that may be budgeted to Various funds, not just the General Fund	
Quality of Life Bonds	\$ 400,000.00
Grants Fund	\$ 60,000.00
Street Funds	\$ 5,360,573.02
Transportation Operation Funds	\$ 1,163,585.00

¹ This list includes: One increase for existing contract; and New contracts for one-time purchases and terms of 1 to 4 years.
The list also includes contracts for the procurement of rock salt totaling \$3,307,370 over 1 year.

TO: HONORABLE CITY COUNCIL:

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: September 30, 2014

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED AT
THE FORMAL SESSION OF SEPTEMBER 30, 2014**

CITY WIDE

2898197 100% City Funding – To Provide Stationery and Envelopes – Contractor: Crystal Clear Images.Com LLC, Location: 5627 W. McNichols, Detroit, MI 48235 – Contract Period: November 3, 2014 through October 31, 2018 – Contract Amount: \$61,663.55/ 4 yrs

Costs budgeted to several General Fund Accounts:

Acct. 1000-230110-000084-626100-00247-0-A5020, Appropriation for Income Tax Operation includes available funding of \$2,787,949 as of Sept. 26, 2014;

Acct. 1000-340080-000144-626100-00102-0-A5020, Appropriation for Parking Violations Bureau includes available funding of \$3,714,179 as of Sept. 26, 2014;

Acct. 1000-011657-395180-626100-11657-0-RD550, Appropriation for Rec. Business Operations and Support includes available funding of \$9,377,994 as of Sept. 26, 2014;

Acct. 1000-470005-006004-626100-11825-0-A4510, Appropriation for Administration includes available funding of \$715,305 as of Sept. 26, 2014; and

Acct. 1000-380010-003140-626100-00123-0-SL845, Appropriation for Public Lighting Administration includes available funding of \$473,661 as of September 26, 2014.

12 Bids solicited, 2 Bids received on Open Market for the procurement of Stationary and envelopes.

This recommendation is for the Lowest Bid received from Crystal Clear Images for \$61,663.55, based on the estimated quantities received from various departments. The Low Bid also included an Annual Price reduction in the cost per item: 5% reduction for 2nd Year; 4% reduction for 3rd Year; 3% reduction the 4th Year.

1st year costs include 13 items: \$299 per thousand for #60 Envelopes; Dept. letterhead Stationary for \$34.08 per thousand; Memo pads for \$3.95 per package of 10.

Second Bid received from Nationwide for \$72,312.80. A bid from Accuform was received and returned, unopened, because it was received after the deadline. The low bid was also compared to pricing offered by Office Depot through a Cooperative Agreement. It was determined that the City could not take advantage of the Cooperative Agreement, City would be obligated for payment of a the total contract amount, whether items ordered or not; also not all items were available through the Cooperative Agreement.

Contract Discussion continues on following page

The Honorable City Council
Contracts and Purchase Orders submitted for Referral
on September 30, 2014

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City-Wide - *continued*

2898197 100% City Funding – To Provide Stationery and Envelopes – Contractor: Crystal Clear Images.Com LLC, Location: 5627 W. McNichols, Detroit, MI 48235 – Contract Period: November 3, 2014 through October 31, 2018 – Contract Amount: \$61,663.55/ 4 yrs

Contract Discussion continued

Contract checklist, received Sept. 11, 2014, prepared by Communication and Creative Services, indicates this purchase is required to obtain stationery and envelopes required for use of various departments.

**Covenant of Equal Opportunity Affidavit signed 8-12-14;
TAXES: Good Through 9-16-15 and 1-15-15;
Hiring Policy Compliance Affidavit signed 8-14-14, Employment Application submitted complies;
Slavery Era Records Disclosure Affidavit signed 8-14-14, indicating no records to disclose.**

City Council received PO No. 2881769 on July 30, 2013, for purchase of Letterhead Stationary, memo pads and business cards with Nationwide Envelope for a cost of \$341,610 over a term of 3 years. This Purchase Order was withdrawn by the Administration.

PO No. 2847900 approved the Week of August 15, 2011 with Devon Promotions & Advertising for Stationary, Letterhead and Envelopes, for a term of 3 years, through July 31, 2014 for a cost of \$234,573.11; Costs could be increased 5% each year based on the increase in costs for paper. This contract included options to renew 3 additional years; the option was not exercised by the City

GENERAL SERVICES

2897893 100% City Funding – To Provide Repair Service, Labor and/or Parts; Woods Mower #R107 – Contractor: Munn Tractor & Lawn, Location: 3700 Lapeer Road, Auburn Hills, MI 48326 – Contract Period: October 1, 2014 – September 31, 2017 – Contract Amount: \$199,639.14/ 3yr plus two (2) one-year renewal options

Costs budgeted to General Fund, Acct. 1000-470100-006004-622100-12153-0-A4510, Appropriation for Fleet Management includes available funding of \$12,588,651 as of Sept. 26, 2014.

2 Bids solicited, 1 Bid received on Open Market for parts and labor to maintain and/or repair Woods Mowers.

This recommendation is for approval of the sole bid received from Munn Tractor & Lawn. Costs include: Labor at \$75 per hour for an estimated 900 hours (300 hours per year for 3 years); Parts provided at 8% discount from Manufacturer's price list; \$200 per round trip for pick-up and delivery of equipment to be repaired. Repair facility located at 3700 Lapeer Road in Auburn Hills.

Work to begin 2 to 10 days after receipt of a purchase order and completed within 20 days thereafter.

Covenant of Equal Opportunity Affidavit signed 6-11-14;

TAXES: Good Through 9-18-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 9-11-14, Employment Application submitted complies; Slavery Era Records Disclosure Affidavit signed 6-11-14, indicating no records to disclose.

This proposed contract indicated to replace Contract 2584699 with Munn Tractor Sales, approved initially August 2002 for a term of 3 years and a cost of \$180,000 to provide parts and services for Woods Mowers, the contract was renewed 2 additional years, through August 2007 for an additional \$110,000.

Contract 2791733 with Munn Tractor for parts and labor to maintain Woods Mowers was submitted April 19, 2010, for a term of 3 years for \$225,000; This contract was NOT approved in July 2010.

Confirming Requisition with Munn Tractor for \$41,348.19 was approved in Sept. 2010, to pay invoices for repair services already performed.

Additional recent contracts with Munn Tractor include:

No. 2837893 for parts and repair services for New Holland Tractor, Sweepster and Jenkins attachments, approved in March 2014, for 1 year term through March 9, 2015 for \$150,000;

No. 2887859 for the additional purchase of 35 Hustler XI Mowers for \$270,095, approved in February 2014; and No. 2880392, approved in July 2013 for the purchase of 15 Hustler XI Mowers for \$115,755 (\$7,717 each).

General Services Department - *continued*

2897917 100% Other (Street) Funding – To Provide Rock Salt in (Bulk Seasonal Backup) – Contractor: Detroit Salt Company, LLC, Location: 12841 Sanders, Detroit, MI 48217 – Contract Period: September 1, 2014 through August 31, 2015 – Contract Amount: \$60,000.00/1 year, tonage 2,000 tons

Costs budgeted to General Fund, Acct. 1000-470198-006004-621900-13336-0-A4510, Appropriation for Ground Maintenance includes available funding of \$3,602,821 as of September 26, 2014.

This is for the purchase of an estimated 2,000 ton at \$47.01 per ton. The cost for the purchase of 2,000 tons would be \$94,020.

The State Agreement indicates that delivery of up to 550 tons for a cost of \$25,855.50 The State Agreement obligates the City to pay for 70% of the estimated Seasonal Backup; and the City can exceed the estimated amount of required tons by 30%.

City Council may wish to request clarification of the indicated amounts.

This rock salt is required for use at various City facilities to maintain and clear sidewalks and roadways of snow and ice.

Contract checklist, Received Sept. 11, 2014, indicates this contract is essential to obtain rock salt for the safety of roads and walkways during winter weather.

This contract is through the State MiDeal program; No clearances or affidavits are required.

Bids are received and contracts awarded by the State are available to local governments to receive the products/services at the prices bid.

The previous contract for rock salt required by General Services was No. 2886033, also approved with Detroit Salt, through MiDeal, on Nov. 26, 2013 for delivery of up to 2,000 tons at \$35.21 per ton, for an estimated cost of \$50,000. This contract was increased by \$7,042 to \$57,042 in March 2014.

General Services Department - continued

2898282 100% QOL Funding – To Provide Tree Removal Services Near and Not Near Utility Lines – Contractor: Dan's Tree & Landscape, LLC, Location: 23435 Russell, Southfield, MI 48075 – Contract Period: September 1, 2014 – August 31, 2015 – Contract Amount: \$400,000.00/ 1yr plus one (1) one-year renewal option

Costs budgeted to Quality of Life Fund, Acct. 3100-350082-0-628500-13824-0-0; Previous information provided by Palencia Mobley on Sept. 8, 2014 that \$2,000,000 budgeted for Dangerous Tree Removal; \$1,500,000 is budgeted for Dangerous Tree Removal Phase 2.

25 Bids solicited, 5 Bids received on Open Market for the removal of trees in the City right-of-ways, that are required to be removed, either due to proximity to overhead wires or other reasons.

Trees to be removed may range in diameter from less than 6 inches to 60 inches. Specific locations of trees to be removed to be provided to the contractor upon award of the contract.

Contractor to provide all labor, equipment, materials and expertise to remove the trees; stumps are required to be ground to at least 8 inches below ground. All wood and chip disposal shall be responsibility of the contractor within 24 hours of the tree removal.

According to the contract the City has identified approximately 5,000 trees to be removed.

In addition to the quoted unit prices, contractors may be requested to assist the Forestry Division if storms result in more damage than the Division can handle; For this additional service, vendors to receive a 10% bonus in addition to the rates quoted for the tree sizes.

Awards were recommended with all 5 vendors submitting proposals; 3 contracts were previously submitted to City Council: 2897014 with J-Mac Tree and Debris; No. 2897312 with Tree Man Services; No. 2897313 with All Metro Tree Services. These 3 contracts were referred to Internal Operations and Held in Committee due to concerns raised by Union Local.

The 5th contract to be recommended is with G's Trees. All contracts recommended for a cost of \$400,000

Costs for removal of trees quoted by Dan's Tree & Landscape include:

Tree removed, No utility line cost ranges from \$55 each, diameter of 0 to 6 inches, up to \$2,400 each for diameter of 55 to 60 inches; Tree removed, near utility line, cost ranges from \$80 each for diameter of 0 to 6 inches up to \$2,600 each for diameter of 55 to 60 inches.

Covenant of Equal Opportunity Affidavit signed 11-26-13;

TAXES: Good Through 9-10-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 11-26-13, Employment Application submitted is not complete;

Slavery Era Records Disclosure Affidavit signed 11-26-13, indicating business established 2005, no records to disclose.

There is currently a contract, No. 2875112 with Energy Group, approved Feb. 12, 2013, for a term of 3 years, through January 2016, for a cost of \$90,000 over 3 years, based on removal of an estimated 525 trees annually; Unit costs range from \$30 each to \$1,800 each.

INFORMATION TECHNOLOGY SERVICES

2896736 100% City Funding – To Provide Technical Resources Related to Information Technology Projects – Contractor: Computech Corporation, Location: 30700 Telegraph Road, Suite #4555, Bingham Farms, MI 48025 – Contract Period: October 1, 2014 through September 30, 2016 – Contract Amount: \$3,775,500.00

Costs are charged to the Department/Agency fund and appropriation when services are requested and used.

According to information provided in the Purchasing File, Bids were received from 7 businesses that were evaluated and scored. Three (3) bids were scored the highest and recommended to receive contracts with: Computech Corporation, Futurenet Group, and Data Consulting Group.

Bids were also received from: Experis IT, Kelly, Sigma Associates, and UST Inc.

The contract is for the professional and technical personnel to provide computer programming, coding and analysis services required for various computer, data processing projects of City Departments and agencies.

The contracts are recommended for a period of 2 years.

The contract costs are divided 4 groups: Program Management hourly rates range from \$80 (Project Assistant) to \$100 (Program Director); System Development/Implementations Group hourly rates range from \$65 (Network Engineer) to \$95 (Database Administer); Technical Support hourly rates range from \$35 (Help Desk Technician) to \$60 (System Administrator); Information Design hourly rates include \$50 (Graphic Designer) and \$70 (Web Designer).

Contract checklist, dated August 26, 2014, indicates this contract is essential to provide the technical resources/personnel for various computer/ Information Technology projects that are essential to functions of the using departments.

Covenant of Equal Opportunity Affidavit signed 8-19-14;

TAXES: Good Through 2-24-15 and 9-30-14;

Hiring Policy Compliance Affidavit signed 8-19-14; Employment Application submitted complies; Slavery Era Records Disclosure Affidavit signed 8-19-14, indicating no records to disclose.

Previously 7 contracts were approved for ITS Professional Services with Futurenet (No. 2821494), Computech (No. 2821496), CW (Compuware) Professionals (No. 2821501) Sigma (No. 2821495), Data Consulting (No. 2821499) PIE Management (No. 2821497), Universal System Technology (No. 2821504). These contracts were awarded for a 2 year term from July 1, 2010 through June 30, 2012; A total of 13 contracts were to have been recommended for a total annual budget of \$15,750,000. The 7 contracts were amended to extend the contracts. Recently, 5 contracts were submitted to extend their terms 3 months, July through Sept. 30, 2104, until the proposed contracts could be implemented.

Information Technology Services - *continued*

2896739 100% City Funding – To Provide Technical Resources Related to Information Technology Projects – Contractor: Futurenet Group, Inc., Location: 12801 Auburn Street, Detroit, MI 48223 – Contract Period: October 1, 2014 through September 30, 2016 – Contract Amount: \$6,091,200.00

Costs are charged to the Department/Agency fund and appropriation when services are requested and used.

According to information provided in the Purchasing File, Bids were received from 7 businesses that were evaluated and scored. Three (3) bids were scored the highest and recommended to receive contracts with: Computech Corporation, Futurenet Group, and Data Consulting Group.

Bids were also received from: Experis IT, Kelly, Sigma Associates, and UST Inc.

The contract is for the professional and technical personnel to provide computer programming, coding and analysis services required for various computer, data processing projects of City Departments and agencies.

The contracts are recommended for a period of 2 years.

The contract costs are divided 4 groups: Program Management hourly rates range from \$67 (Project Assistant) to \$94 (Program Director); System Development/Implementations Group hourly rates range from \$44 (Technical Writer) to \$75 (Database Administer); Technical Support hourly rates range from \$44 (Help Desk Technician) to \$57 (System Administrator); Information Design hourly rates include \$54 (Graphic Designer) and \$64 (Web Designer).

Contract checklist, dated August 26, 2014, indicates this contract is essential to provide the technical resources/personnel for various computer/ Information Technology projects that are essential to functions of the using departments.

**Covenant of Equal Opportunity Affidavit signed 8-15-14;
TAXES: Good Through 7-18-15 and 9-30-14;
Hiring Policy Compliance Affidavit signed 8-15-14; Employment Application submitted complies;
Slavery Era Records Disclosure Affidavit signed 8-15-14, indicating business established 1994, no records to disclose.**

PLANNING AND DEVELOPMENT

2887980 100% Federal Funding – To Provide a Cultural Enrichment Program for Youth – Contractor: Detroit Windsor Dance Academy, Location: 3031 W. Grand Blvd., Suite 350, Detroit, MI 48202 – Contract Period: January 1, 2013 through July 31, 2014 – Contract Amount: \$60,000.00

Costs budgeted to Block Grant Fund, Acct. 2001-360437-771313-651147-05122-0-A3050, Appropriation for Det. Windsor Dance Adademy includes available funding of \$81,008 as of September 26, 2014.

Funding is from the 2012-2013 CDBG funding for neighborhood improvement projects proposed by citizens, non-profit organizations and neighborhood groups.

Project Coordinator for the Agency is indicated to be Bruce Hunt.

This contract is to provide assistance to the Agency to provide a cultural enrichment program for youth. Services provided, free of charge, to include dance instruction, motivational and self-esteem training and seminars in life skills to youth, between the ages of 3 to 21.

Dance training in jazz, tap, modern, ballet and ethnic; Instruction in video, audio and stage production also provided. Services provided to an estimated 40 individuals.

Services also appear to include: Summer Camp from mid-June through August for 60 students;

Dance classes scheduled throughout the school year with an estimated enrollment of 350 to 450.

The term of this contract indicated to be the 19 months from January 2013 through July 2014.

Contract costs are budgeted to include: Personnel costs for \$19,500; Rent for \$18,000; Transportation costs of \$300; Insurance costs of \$750; Equipment maintenance, including Studio equipment, for \$1,500; Supplies for \$1,700; Communication costs of \$750; Training materials for \$3,800; Production / Performance costs (rental of facility, tickets, video taping of concerts) for \$7,200.

Contract checklist, dated March 24, 2014, indicates this contract is essential to ensure the funds are allocated to the Agencies as authorized by the City and in compliance with the HUD Agreement.

Covenant of Equal Opportunity Affidavit signed 2-23-13;

TAXES: Good Through 1-1-15 and 3-31-15;

Hiring Policy Compliance Affidavit signed 7-19-13; Employment Application submitted does include a question of any convictions, information is indicated to be required because the Agency works with youth and it is imperative to screen employees to ensure the safety of the youth;

Slavery Era Records Disclosure Affidavit signed 7-19-13, indicating business established 1984, no records to disclose.

PUBLIC WORKS

2896238 100% State (PRIP) Funding – To Provide Resurfacing and Miscellaneous Construction on Schoolcraft Between Wyoming and Grand River and Mt. Elliott Between Seven Mile and Eight Mile – Contractor: Fort Wayne Contracting, Inc./Ajax Paving Industries, Inc., a Joint Venture – Contract Period: Upon Issuance of Notice to Proceed through December 31, 2016 – Contract Amount: \$1,693,331.89

Costs budgeted to the following Major Street Fund Accounts:

\$931,332.54 for Resurfacing of Schoolcraft to Acct. 3301-193368- 005517-632100-13908-0-A4570, Appropriation Not Identified, indicated to include available funding of \$949,857; and

\$761,999.35 for Resurfacing of Mt. Elliot to Acct. 3301-193367- 005517-632100-13907-0-A4570, Appropriation Not Identified, indicated to include funding of \$749,857 as of Sept. 26, 2014.

2 Proposals were received for the 2 Resurfacing projects. This recommendation is for approval of the Lowest Bid received from the Joint Venture of Ft. Wayne Contracting and Ajax Paving Industries.

The 2nd bid was received from Major Cement for \$2,215,273.83.

This contract is for the resurfacing of 2.2 miles on Schoolcraft and Mt. Elliot in the areas indicated above. The Department would like to begin work on these projects this year.

Contract checklist dated Sept. 16, 2014, indicates the contract is essential for the maintenance and repair of streets to address complaints and prevent potential lawsuits.

Contract is proposed with the Joint Venture of: Ft. Wayne Contracting, located at 320 E. 7 Mile Rd. in Detroit; and Ajax Paving located at 830 Kirts Blvd., Ste. 100, in Troy; Joint Venture Agreement dated August 28, 2014.

Covenant of Equal Opportunity Affidavit for Jt. Venture signed 9-11-14;

Hiring Policy Compliance Affidavit signed by both partners of Jt. Venture 8-28-14, Employment Application submitted complies;

Prevailing Wage and Fringe Benefits Compliance Affidavit signed by both partners of Jt. Venture 8-28-14;

Contract includes Ex. Order 2007-1 that calls for at least 50% of the worker hours will be performed by Detroit residents; the 50% threshold to be applied on a craft by craft basis if possible.

Ft. Wayne clearances

TAXES: Good Through 5-6-15 and 1-15-15;

Slavery Era Records Disclosure Affidavit signed 8-28-14, indicating no records to disclose.

Ajax Paving clearances

TAXES: Good Through 4-7-15 and 1-15-15;

Slavery Era Records Disclosure Affidavit signed 8-28-14, indicating no records to disclose.

Public Works - *continued*

2897841 100% Other (Street) Funding – To Provide Rock Salt in Bulk, 3 Locations (19,000 tons)
– Contractor: North American Salt Company, Location: 9900 West 10th Street, Suite
600, Overland, KS 66210 – Contract Period: September 1, 2014 through August 31,
2015 – Contract Amount: \$1,413,980.00/1 year

Costs budgeted to Major Street Fund, Acct. 3301-193832-0-621302-06424-0-0, Appropriation for Operations includes available funding of \$60,686,210 as of September 26, 2014.

This contract was bid and awarded by the State; Vendors bid to provide salt to specified locations in specified amounts.

This contract is for the immediate delivery of rock salt (19,000 tons) at a cost of \$74.42 per ton. Salt to be delivered to the following locations in indicated amounts: 9,000 tons to 5800 Russell; 5,500 tons to 2633 Michigan; 4,500 tons to 12255 Southfield.

It was not indicated in the Purchasing File, if the State received other bids for delivery of salt to these locations.

Contract checklist, Received August 19, 2014, indicates this contract is essential to obtain rock salt to assist with clearing of snow/ice from City right-of-ways.

This contract is through the State MiDeal program; No clearances or affidavits are required. Bids are received and contracts awarded by the State are available to local governments to receive the products/services at the prices bid.

Public Works - continued

2897905 100% Other (Street) Funding – To Provide Rock Salt in Bulk, 3 Locations (Seasonal Backup) – Contractor: Detroit Salt Company, LLC, Location: 12841 Sanders, Detroit, MI 48217 – Contract Period: September 1, 2014 through August 31, 2015 – Contract Amount: \$1,833,390.00/1 year – tonnage 39,000 tons

Costs budgeted to Major Street Fund, Acct. 3301-193832-0-621301-06424-0-0, Appropriation for Operations includes available funding of \$60,686,210 as of September 26, 2014.

This contract was bid and awarded by the State; Vendors bid to provide salt to specified locations in specified amounts.

This contract is for the delivery of rock salt during the winter season as needed (39,000 tons) for at least 50-ton loads at a cost of \$47.01 per ton.

Salt to be delivered to the following locations in indicated amounts: 15,600 tons to 5800 Russell; 10,400 tons to 2633 Michigan; 13,000 tons to 12255 Southfield.

The State Agreement requires the City to pay for at least 70 % of the estimated requirement. The City estimated a total requirement of 30,000 tons; the City is obligated to purchase 21,000 tons.

Contract checklist, Received September 4, 2014, indicates this contract is essential to obtain rock salt to assist with clearing of snow/ice from City right-of-ways.

This contract is through the State MiDeal program; No clearances or affidavits are required.

Bids are received and contracts awarded by the State are available to local governments to receive the products/services at the prices bid.

The previous contract for the purchase of rock salt in bulk was approved October 15, 2013, No. 2883995 with Detroit Salt for purchase of 39,000 tons at \$35.21 per ton for a total cost of \$1,373,190 (a significant reduction from the previous year's cost of \$41 per ton. The proposed contract increases the cost per ton to \$47.01.

Public Works - *continued*

2898023 100% City Funding – To Provide Five (5) One-Ton Trucks with Snow Blades –
Contractor: Jorgensen Ford, Location: 8333 Michigan Avenue, Detroit, MI 48210 –
Contract Amount: \$156,500.00

Costs budgeted to the following accounts: Major Street Fund, Acct. 3301-193850-000048-644600-04189-0-A45 70, Appropriation for Major Street-Capital includes available funding of \$76,667,466; and Local Street Fund, Acct. 3302-190870-000050-644000-04190-0-A4570, Appropriation for Local Street-Capital includes available funding of \$21,572,131 as of September 26, 2014.

6 Bids solicited, 1 Bid received on Open Market for the purchase 5 one-ton trucks with snow blades. This recommendation is for the Sole Bid received from Jorgensen Ford for the 2015 Ford F-350 pick-up trucks, which include an 8-foot Boss snowplow for a cost of \$31,300 each.

The vehicles include a bumper to bumper 3-year or 3,000 miles warranty; and a 5-year or 60,000 mile warranty on the engine and powertrain.

Contract checklist, Received September 16, 2014, indicates this contract is essential to obtain required equipment.

**Covenant of Equal Opportunity Affidavit signed 4-1-13;
TAXES: Good Through 7-17-15 and 1-15-15;
Hiring Policy Compliance Affidavit signed 9-17-13; Employment Application submitted complies;
Slavery Era Records Disclosure Affidavit signed 1-24-12, indicating business established 1999, no records to disclose.**

City Council recently approved the purchase, for General Services, of 20 Ford Trucks with Snow Blades, from Gorno Ford, in Woodhaven, for a cost of \$44,655 per vehicle; also for the 2015 Ford F-350, with snow prep package and stainless steel salt spreader. Bob Maxey and Jorgensen also bid on this item for higher costs per vehicle.

Public Works - continued

2898400 100% Other (Street) Funding – To Provide Pre-Stenciled Traffic Control Signs – Contractor: MD Solutions, Inc., Location: 8225 Estates Parkway, Plain City, OH 43064 – Contract Period: October 1, 2014 through September 30, 2017 – Contract Amount: \$229,871.13/ 3yrs plus two (2) one-year renewal options

Costs budgeted to the following accounts: Major Street Fund, Acct. 3301-193850-000048-644600-04189-0-A4570, Appropriation for Major Street-Capital includes available funding of \$76,667,466 as of September 26, 2104.

18 Bids solicited, 2 Bids received on Open Market for the purchase of pre-stenciled traffic control sign faces and pre-stenciled mounted Control signs, applied to aluminum, ready for installation.

This recommendation is for the Lowest Bid received from MD Solutions for a term of 3 years, with options to renew 2 additional years.

The low bid indicates prices quoted are firm for 1 year; Adjustments for Year 2 includes a decrease of 5%; Adjustment for Year 3 includes a decrease of 3%.

Second bid received from Signal Services for \$527,765.93.

Bid included 33 different items: “No Standing”, “No Parking”, and “Snow Emergency” faces for \$3.14 each; Aluminum Rail Road crossing signs for \$18.55 and \$29.76 each; School Zone (symbol) for \$42.30 each; “Stop” sign face for \$11.19 each; “Yield” sign face for \$8.77 each. Bid request also included several sizes of sheeting (30” x 30”, 24” x 30”, 24” x 24”, 36” x 36”) in 1 or 2 colors with the message to be supplied when ordered, ranges in cost from \$7.16 each to \$18.81 each.

Covenant of Equal Opportunity Affidavit signed 8-27-14;

TAXES: Good Through 4-3-15 and 12-30-14;

Hiring Policy Compliance Affidavit signed 9-17-13; Employment Application submitted complies;

Slavery Era Records Disclosure Affidavit signed 5-18-11, indicating business established 2001, no records to disclose.

Previous contract appears to have been with Osburn Associates, based in Logan, Ohio, that had 2 contracts:

PO 2805270 for Traffic Sign Sheeting, approved Nov. 17, 2009 for 3 year term, through August 2012 for cost of \$644,738.27; contract was renewed 2 additional years, no additional cost.

PO 2805436 to provide Traffic Signs, approved Nov. 17, 2009 for 3 year term, through August 2012 for a cost of \$3,878,205.50; contract was renewed 2 additional years, with no additional cost for the renewals.

Public Works - continued

2898443 100% Other (Street) Funding – To Provide Traffic Barricades, Bar and Support Legs – Contractor: Hercules & Hercules, Inc., Location: 19055 W. Davison, Detroit, MI 48223 – Contract Period: October 1, 2014 through September 30, 2015 – Contract Amount: \$33,500.00/1 /1yr plus one (1) one-year renewal option

Costs budgeted to Major Street Fund, Acct. 3301-193822-0-621900-06424-0-A4570, Appropriation for Major Street-Operations includes available funding of \$60,686,210 as of September 26, 2014.

8 Bids solicited, 2 Bids received on Open Market for the procurement of 500 traffic barricade bars and support legs over the 1 year term. Contract includes option to renew 1 year.

This recommendation is for the Lowest Bid received from Hercules & Hercules for a cost of \$67 per unit (\$36.50 for each bar, and \$15.25 for each set of support legs).

Second bid received from Wright Tool for \$74,500 (\$149 per unit).

Covenant of Equal Opportunity Affidavit signed 8-8-14;

City Certification as Detroit Headquartered Small Business good through 3-7-15;

TAXES: Good Through 11-2-14 and 1-15-15;

Hiring Policy Compliance Affidavit signed 8-8-14; Employment Application submitted complies;

Slavery Era Records Disclosure Affidavit signed 8-8-14, indicating business established 1979, no records to disclose.

This appears to replace the previous contract for the purchase of Wooden traffic barricade bars and support frame approved May 2012 with Hercules & Hercules (No. 2862657) for a 2- year term, through April 2014 for a cost of \$60,000; Unit prices were \$32.55 for each bar and \$13.90 for each A-frame support, for an estimated requirement of 500 units per year.

Related contract (PO 2872227) approved with Lakeshore Signs and Safety Equipment in Nov. 2012 for a term of 2 years, Dec. 1, 2012 through Nov. 2014, for a cost of \$26,760 for the purchase of traffic cones at \$13.38 each.

TRANSPORTATION

2868174 100% City Funding – To Provide Tires for the DDOT Coaches – Contractor: Shrader Tire & Oil, Location: 2045 Sylvania Avenue, Toledo, OH 43613 – Contract Period: November 1, 2012 – October 31, 2014 – Increase Amount: \$500,000.00 – Contract Amount: \$1,305,000.00

This contract is for an increase of funds only, original amount \$805,000.00

Costs budgeted to Transportation Operation Funds, Acct. 5301-200290-000056-61303-00150-0-A3550, Appropriation for Vehicle Maintenance includes available funding of \$21,676,790 as of September 26, 2014.

This request is for an increase in the authorized purchases on this contract by \$500,000 to a new Total of \$1,305,000 to provide new tires and re-treaded tires for the coaches.

This contract was approved October 30, 2012 for \$560,000; costs of the contract were increased to \$805,000 on February 4, 2014.

DDOT had initially estimated their costs at \$700,000 per year for a total of \$1,400,000 over the 2 year term; Budget only authorized a total of \$560,000 initially.

With this increase, the total expenditures are very close to the initial Department estimate.

It was indicated, with the previous increase, the department expenditures were for 70 to 90 tires per month (at a cost of \$482 per tire) a cost of \$33,740 to \$43,380 per month.

As of Sept. 18, 2014, total expenditures were \$803,106.60.

The Department indicates that a new solicitation for bids is ready for publication for a new contract to replace this one.

Contract checklist, dated August 4, 2014, indicates this contract is essential to ensure new tires or re-treaded tires are available for the coaches as needed.

Covenant of Equal Opportunity Affidavit signed 8-15-14;

TAXES: Good Through 7-18-15 and 9-30-14;

Hiring Policy Compliance Affidavit signed 8-15-14; Employment Application does include a question if applicant ever convicted of a felony;

Slavery Era Records Disclosure Affidavit signed 8-20-12, indicating business established 1948, no records to disclose.

Transportation Department - *continued*

2893670 100% City Funding – To Provide Waste Removal Disposal for Three (3) Years – Contractor: Birks Works Environmental LLC, Location: 19719 Mt. Elliott, Detroit, MI 48234 – Contract Period: October 15, 2014 through October 14, 2017 – Contract Amount: \$295,785.00

Costs budgeted to Transportation Operation Funds, Acct. 5301-200170-000055-622200-00149-0-A3550, Appropriation for Plant Maintenance includes available funding of \$11,773,786 as of September 26, 2014.

4 Bids solicited, 1 Bid received on Open Market for services to remove and dispose of waste from the Department facilities.

This award is for the Sole Bid received from Birks Works Environmental to provide equipment and operators for removing grease and oil from garages, materials containing asbestos, perform all required waste sampling and testing before disposing in an authorized landfill; cleaning of bird droppings.

Unit rates include: Hourly rates from \$65 (equipment and labor for removing asbestos) to \$100 per hour (Vacuum trailer with operator, overtime); \$225 for each Waste characterization sampling and testing; \$760 for each cleaning of bird droppings; 35¢ per gallon for disposal of non-hazardous liquid with sludge.

Contract checklist, dated September 10, 2014, indicates this contract is essential for the removal of sludge and oil from DDOT property, preventing unsanitary conditions and to comply with Federal and State workplace safety requirements.

Covenant of Equal Opportunity Affidavit signed 5-12-14;

City Certification as Detroit Headquartered Small Business good through 5-13-15;

US Dept. of Transpt. certification as Disadvantage Business Enterprise approved 10-24-13;

TAXES: Good Through 3-5-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 5-12-14; Employment Application submitted complies;

Slavery Era Records Disclosure Affidavit signed 5-12-14, indicating no records to disclose.

The previous contract for these services was approved with Birks Works Environmental (No. 2850060) initially approved Nov. 8, 2011 for a term of 1 year, through Sept. 14, 2012 for a cost of \$205,000; The contract was renewed for 1 year, approved Jan. 22, 2013) for a cost of \$368,095.

The contract was extended twice, 6 months each extension, through Sept. 14, 2014, for an additional \$60,000. The most recent extension was approved in April 2014.

Transportation Department - *continued*

2897468 100% City Funding – To Provide Printing, Encoding and Packing of Bus Tickets and Pass Cards – Contractor: Electronic Data Magnetics, Location: 210 Old Thomasville Road, High Point, NC 27260– Contract Period: October 1, 2014 through September 30, 2017 – Contract Amount: \$367,800.00/3 yrs.

Costs budgeted to Transportation Operation Funds, Acct. 5301-200290-000056-626100-00150-0-A3550, Appropriation for Vehicle Maintenance includes available funding of \$21,676,790 as of September 26, 2014.

6 Bids solicited, 1 Bid received on Open Market for services to print Bus Tickets and Pass Cards.

This recommendation is with the Sole Bid received from Electronic Data Magnetics for the indicated cost of \$367,800 over a 3-year term. The contract does not include any options for renewal.

Rates ranged from \$8.65 per thousand to \$354 per thousand. Previous estimated quantities included 3,510,000 pre-coded thermal paper tickets and 210,000 pre-coded polyester credit card size passes.

Contract checklist, dated September 10, 2014, indicates this contract is essential for services to print bus tickets and passes.

Covenant of Equal Opportunity Affidavit signed 7-1-14;

TAXES: Good Through 8-22-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 7-1-14; Employment Application submitted complies;

Slavery Era Records Disclosure Affidavit signed 6-30-14, indicating business established 1983, no records to disclose.

This proposed contract will replace the previous contract (No. 2811110) also approved with Electronic Data Magnetics. This contract was approved February 2, 2010, for a term of 3 years, from December 1, 2009 through November 30, 2012, for a cost of \$317,025; the contract included options to renew 2 additional years. It was renewed once, February 5, 2013, extending the contract through January 2014, No additional funding required.